

# Beverly A. Hogan

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## QUALIFICATIONS

Well-qualified, solution-focused early learning professional with expertise in early childhood education, parent engagement, school support services and stakeholder relationship building. Excellent communicator with ability to provide direct service to clients with intentional messaging and patience.

## WORK HISTORY

Parent Involvement Specialist / Program Governance Specialist/  
Fatherhood Specialist/ Family Service Worker

**Wayne Metropolitan CAA-Head Start**, 2006 to Present

Plan and implement Parent Orientations at various work sites. Assist parents in running monthly parent meetings as needed. Plan parent activities and implement them at various work sites. Coordinate resource fairs for parents and the community with assistance from parents. Train parents in their roles at the Center Level and Policy Committee levels. Provide family activities for parents and their children with their participation. Encourage parents to participate in community activities. Train staff on Parent Involvement and Program Governance. Train staff on Parenting Classes. Monitor staff to make sure our program stays in compliance with policies and procedures. Work with management staff on parent involvement, program governance, and community. Assist with writing and implementing program plans, revising policies and procedures, and implementing them. Work with community programs to encourage parental involvement.

Interim House Intern

**YWCA Detroit**, September to May 2008

Answered crisis calls, complete intake information, participate in house meetings, facilitate parent workshops, closed client files, participated in group activities, researched grant information, and all assigned tasks.

Bachelor of Social Work, Madonna University, emphasis on addiction studies, graduated with honors. *In progress*, Master of Science of Social Work, with a concentration on Family and Children Services.

**Competencies:** Event planning, enrollment best practices, policy and fiscal development, youth programming, facilitation, internal messaging, ad campaigns, talking points, stakeholder engagement, operations and network building, grant writing and reporting.

## WORK HISTORY cont'd...

Family Service Worker

**Vistas Nuevas Head Start (Matrix Human Services)**

Enroll and recruit children for program, participate in community activities related to enrollment.

Present workshops and training relating to personal self-development for parents and caregivers.

Coordinate Blood Pressure, Vision & Hearing

Screenings for Pre-School Age Children. Assisted with planning and implementation of Health Fairs;

Dental awareness activities; and helping in

classroom during meal times. Prepared and

implemented daily lesson plans. Assisted with family style dining during meal times. Prepared children for

daily nap time routine. Served as: Parent volunteer;

classroom aide; center chairperson; Policy

Committee Chairperson; Policy council member;

2nd Vice-Chairperson on Policy Council, and Parent

Representative for Region V National Head Start

Parent Conference 1994.

## MEMBERSHIPS & AFFILIATIONS

Member of Kappa Gamma Pi Honor Society • Member of Phi Alpha Honor Society • Member of NASW (Student)  
Volunteer with Life Directions Inc. (Detroit) • Member of Sacred Heart Catholic Church (Detroit)-Minister of Faith •  
Volunteer with Health Task Force-Sacred Heart Church • Family to Family Community Representative (DHS) •  
Participant with Michigan Welfare Rights • Pro-Literacy Volunteer • Detroit Parent Network Volunteer (DPN) •  
PBS Workshop Presenter Volunteer • Member Michigan Head Start Association • Member, DPN Policy Committee •